

Position Description for Temporary Employee

Name:

Unit:

Date Employed:

Supervisor's Name:

Duties:

	A	<input type="checkbox"/>
	U	<input type="checkbox"/>

	A	<input type="checkbox"/>
	U	<input type="checkbox"/>

	A	<input type="checkbox"/>
	U	<input type="checkbox"/>

	A	<input type="checkbox"/>
	U	<input type="checkbox"/>

	A	<input type="checkbox"/>
	U	<input type="checkbox"/>

	A	<input type="checkbox"/>
	U	<input type="checkbox"/>

Signature of Employee: _____

Signature of Supervisor: _____